



MEF International School Istanbul Child Protection Visitor Contract for Guardians

At MEF International School, the safety and well-being of our students are our top priorities. This Child Protection Visitor Contract outlines the expectations and responsibilities of all visitors to ensure a safe environment for our students while on campus. By signing this contract, visitors commit to upholding the highest standards of child protection and safety.

We kindly request that you and any other adults who may visit the school (such as parents, guardians, nannies, and drivers) sign this contract individually. We appreciate your support and cooperation in safeguarding our students.



MEF International School Istanbul
Child Protection Visitor Contract for Guardians

All visitors to MEF International School are required to sign and adhere to this Code of Conduct to ensure the protection of our students.

Definition of a Child: *For this document, a “child” is defined as anyone under the age of 18, in accordance with the UN Convention on the Rights of the Child. At MEF International School, any student over the age of 18 is also included within this definition.*

Child Protection Guidelines for Visitors:

1. Visitors must schedule an appointment to meet with the relevant staff member before entering the school building.
2. Visitors should remain accompanied by a MEF IS staff member or stay within their assigned areas. Roaming the campus independently without prior authorization is not permitted.
3. Visitors are strictly prohibited from bringing weapons (e.g., guns, knives) onto the campus and from smoking on school grounds.
4. Visitors must only use bathrooms designated for “adults” or “staff.” Visitors must never enter student bathrooms.
5. Visitors should avoid physical contact with students, including hugging, patting, or any other form of touch (unless the child is their own or from their family). Visitors are expected to engage with all students respectfully and should never confront, discipline, or speak harshly to a child who is not their own.
6. Visitors must wear their visitor ID visibly at all times while on campus.
7. Visitors should refrain from using language that is offensive, discriminatory, or inappropriate while on campus.
8. Visitors must not take photographs, videos, or audio recordings of students (unless the student is their own child).
 - Parents must never share photographs, videos, or audio recordings of other students on social media unless they have explicit permission from the other student’s parent or the images are edited to blur or block out other students’ faces.
9. Visitors should never be alone in a room with a student or a small group of students. If a small group session is occurring, the door must remain open unless a MEF IS staff member is present and has given permission to close the door.
10. **Reporting a Concern:**

If a visitor notices a child protection concern while on campus, they must immediately notify the Designated Safeguarding Lead:

 - For the Primary School, contact Ms. Pelin Uster at usterp@mefis.k12.tr
 - For the Secondary School, contact Ms. Vanessa Vitello at vitellov@mefis.k12.tr
 - You may also contact the school Principals if neither safeguarding lead is available.

As a visitor to MEF International School Istanbul, I agree to abide by this Code.

First & Last Name

Signature

Date